

**DEPARTMENT OF COMMUNITY HEALTH**  
**MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES**

**PART 8. INPATIENT PROGRAMS**

(By authority conferred on the director of the department of community health by section 6231 of 1978 PA 368, MCL 333.6231 and Executive Reorganization Order Nos. 1991-3, 1996-1, and 1997-4, MCL 333.36321, 330.3101, and 333.26324)

**R 325.14801 Hospital standards.**

Rule 801. A facility which provides inpatient substance abuse treatment services, but which is not operated by the state department of mental health, shall conform to the state minimum standards for hospitals promulgated by the department, being R 325.1021 to R 325.1027 of the Michigan Administrative Code.

History: 1981 AACCS.

**R 325.14802 Medical director.**

Rule 802. An inpatient program shall have a licensed physician as medical director.

History: 1981 AACCS.

**R 325.14803 Admissions.**

Rule 803. (1) All of the following information shall be collected and recorded for all applicants before, or at the time of, admission:

- (a) Name, address, and telephone number, when applicable.
- (b) Date of birth and sex.
- (c) Family and social history.
- (d) Educational history.
- (e) Occupation.
- (f) Legal and court-related history.
- (g) Present substance abuse problem.
- (h) Date the information was gathered.
- (i) Signature of the staff member gathering the information.
- (j) Name of referring agency, when appropriate.
- (k) Address, telephone number, and name of nearest relative to contact in case of emergency.

(l) History of current and past substance abuse or other counseling services received. The agency, type of service, and the date the services were received shall be indicated.

(m) Name, address, and telephone number of the most recent family or private physician.

(n) A substance abuse history, including information about prescribed drugs and alcohol, which indicates, at a minimum, all of the following information:

(i) Substances used in the past, including prescribed drugs.

(ii) Substances used recently, especially those used within the last 48 hours.

(iii) Substances of preference.

(iv) Frequency with which each substance is used.

(v) Previous occurrences of overdose, withdrawal, or adverse drug or alcohol reactions.

(vi) History of previous substance abuse treatment received.

(vii) Year of first use of each substance.

(2) There shall be an assessment of a client's social and psychological needs made as soon after admission as possible. This history shall be sufficient to make a written assessment of the type of treatment needed and the appropriate referrals to be made upon discharge.

History: 1981 AACCS.

#### **R 325.14804 Counselors; availability.**

Rule 804. At least the equivalent of 1 full-time counselor shall be available for approximately every 10 clients.

History: 1981 AACCS.

#### **R 325.14805 Treatment plans.**

Rule 805. (1) Treatment plans shall be developed for each client and shall be reviewed and evaluated periodically by treatment personnel.

(2) A client's progress and current status in meeting the objectives established in the treatment plan, together with a statement of the efforts by staff members to help the client achieve these stated objectives, shall be recorded in the client's case record for every formal client counseling session. A progress note shall be dated and signed by the individual who makes the entry.

History: 1981 AACCS.

#### **R 325.14806 Client activities.**

Rule 806. Ten or more hours per week of scheduled activities shall be available to a client. Included in these activities shall be 2 or more hours of formalized individual, group, or family counseling for each client. The hours of counseling actually provided should vary according to the needs of the client.

History: 1981 AACCS.

#### **R 325.14807 Support and rehabilitative services.**

Rule 807. (1) All of the following support and rehabilitative services shall be available to all clients either internally or through the referral process:

- (a) Education.
- (b) Vocational counseling and training.
- (c) Job development and placement.
- (d) Financial counseling.
- (e) Legal counseling.
- (f) Spiritual counseling.
- (g) Nutritional education and counseling.

(2) A program shall maintain a current listing of services available on-site and by referral. This listing shall be reviewed with each client as part of the program's orientation procedure.

History: 1981 AACCS.