

DEPARTMENT OF COMMUNITY HEALTH
MENTAL HEALTH AND SUBSTANCE ABUSE ADMINISTRATION
PREVENTION

(By authority conferred on the director of the department of community health by section 6231 of 1978 PA 368, MCL 333.6231 and Executive Reorganization Order Nos. 1991-3, 1996-1, and 1997-4, MCL 333.26321, 330.3101, and 333.26324)

R 325.14501 Records.

Rule 501. (1) Identification records shall be maintained on the groups or individuals receiving prevention--CAIT services.

(2) When services are provided to groups with established identities, such as school populations, civic groups, and professional groups, only group identification records need be maintained. These records shall include all of the following information:

- (a) The group's name or descriptive title and number of service recipients.
- (b) The name, phone number, and address of a responsible member of the group.
- (c) The type of service provided.
- (d) The date of service delivery.
- (e) The name of the staff member providing the service.

(3) When services are provided to individuals, and when the services are a part of a formal, planned program of service delivery, records shall include all of the following information:

- (a) A notation that an individual received services. The name of the individual is not required.
- (b) The type of service provided.
- (c) The date of service delivery.
- (d) The name of the staff member providing the service.

History: 1981 AACCS.

SUBPART 2. PROBLEM ASSISTANCE

R 325.14521 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14522 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14523 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14524 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14525 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14526 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14527 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14528 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14529 Rescinded.

History: 1981 AACCS; 2006 AACCS.

R 325.14530 Rescinded.

History: 1981 AACCS; 2006 AACCS.