

DEPARTMENT OF EDUCATION  
SUPERINTENDENT OF PUBLIC INSTRUCTION  
SCHOOL PSYCHOLOGIST CERTIFICATE

(By authority conferred on the superintendent of public instruction by section 15 of 1964 PA 287, MCL 388.1015, section 1251 of 1976 PA 451, MCL 380.1251, and Executive Reorganization Order Nos. 1996-6 and 1996-7, MCL 388.993 and MCL 388.994)

R 380.201 Definitions.

Rule 1. As used in these rules:

(a) "Approved program" means a board-approved program in a college or university which has regional, state, or national accreditation and which prepares school psychologists in accordance with these rules.

(b) "Board" means the state board of education.

(c) "Continuing education unit" means credit received for successfully completing a board approved professional development program. One continuing education unit equals 10 contact hours of participation in a class, workshop, seminar, conference, or clinic activity. One semester of credit equals 30 contact hours. A program sponsor shall maintain all records of a school psychologist's participation.

(d) "Department" means the department of education.

(e) "Michigan institution" means an institution of higher education which has regional, state, or national accreditation.

(f) "Preliminary school psychologist certificate" means the initial certificate issued to an applicant who has met the requirements of R 380.204 to function as a school psychologist.

(g) "School psychologist certificate" means a certificate that is issued to an applicant who has met the requirements of R 380.206 and R 380.208.

History: 1992 AACCS.

R 380.202 Persons to hold school psychologist certificate.

Rule 2. (1) A school psychologist, effective September 1, 1992, shall hold a certificate pursuant to these rules. Only a person who is certificated by the department as a school psychologist in accordance with these rules shall use the title of school psychologist.

(2) A person who is employed as a school psychologist by a local or intermediate school district shall be required, by September 1, 1992, to hold a valid Michigan school psychologist certificate or a preliminary school psychologist certificate.

History: 1992 AACCS.

R 380.203 Role of school psychologist.

Rule 3. A school psychologist may function in the following roles:

(a) Provide school psychological services to any pupil.

(b) Conduct interviews and collect direct and indirect measures of behavior for the purposes of understanding academic and behavioral problems, implementing appropriate evidence-based interventions, and evaluating the effects of those interventions.

(c) Collaborate with staff in planning educational intervention, curriculum, behavioral management, and teaching strategies, including early intervention and response to intervention approaches.

(d) Consult, counsel, and collaborate with pupils, parents, school personnel, and appropriate outside personnel regarding mental health, behavioral, and educational concerns utilizing psychological principles.

(e) Provide psychological evaluation for pupils referred as candidates for special education programs and provide reports to the appropriate educational authority.

(f) Provide direct psychological interventions that include both individual and group interventions using psychological principles.

(g) Conduct behavior assessments, including functional behavior assessments.

(h) Perform systematic direct observations of pupils.

(i) Administer tests which may include intelligence, achievement, personality, adaptive behavior, observations, checklists, interviews, and curriculum-based assessment or measures.

(j) Interpret the psychological and other diagnostic data for professionals, parents, pupils, and appropriate others.

(k) Collaborate in program planning and evaluation services for decision-making purposes which may include eligibility decisions and data-based problem solving.

(l) Design and implement instructional support and assessment systems, such as response to intervention approaches and curriculum-based assessment or measurement.

(m) Contribute to and evaluate the effects of prevention, early intervention, and crisis intervention programs, including systems level mental health programs such as school wide positive behavior support plans.

(n) Conduct research and program evaluations for the purpose of improvement of services.

History: 1992 AACCS; 2006 AACCS.

#### R 380.204 Preliminary school psychologist certificate.

Rule 4. (1) An applicant for a preliminary school psychologist certificate shall meet both of the following requirements:

(a) Have completed a minimum of 45 graduate semester hours in an approved program toward the school psychologist certificate. An internship shall not be considered a part of the 45 semester hours.

(b) Have completed not less than a 600-clock-hour, supervised internship with school-age pupils in an approved school psychologist program, 300 clock hours of which shall be in a school setting under the supervision of a person who holds a Michigan school psychologist certificate.

(2) Officials of a Michigan institution that has an approved program shall recommend to the department, on a form provided by the department, the issuance of a preliminary school psychologist certificate. The recommendation to issue the preliminary school psychologist certificate shall be made when an applicant has completed the requirements approved by the board as defined in these rules. An application to an institution with an approved program for a preliminary school psychologist certificate shall be considered a certification requirement. An applicant shall meet the requirements for a preliminary school psychologist certificate when his or her application has been received and approved by the institution and the department. The department shall review the recommendation made by the officials of an institution before the certificate is issued to determine that certification requirements are met.

(3) A preliminary school psychologist certificate shall be valid for 3 years. A preliminary school psychologist certificate expires on June 30 of the expiration year indicated on the certificate.

(4) A person employed under the preliminary school psychologist certificate shall have local supervision provided by a fully certificated Michigan school psychologist with a minimum of 2 hours per week of supervision.

(5) An applicant and an employer shall be familiar with the specific requirements of the preliminary school psychologist certificate.

(6) A preliminary school psychologist certificate may be renewed for an additional 3 years upon completion of not less than 6 semester hours of credit in an approved program. Credit shall be in courses appropriate to a school psychologist as determined by the institution. A preliminary school psychologist certificate may be renewed once.

(7) Correspondence credit is not acceptable for meeting the requirements of an initial preliminary school psychology certificate, or its renewal. Online and distance learning coursework is acceptable for renewal

if attending a state, regional, or nationally accredited institution. Coursework shall be applicable to the school psychologist position.

History: 1992 AACCS; 2006 AACCS.

R 380.205 Out-of-state applicants for preliminary school psychologist certificate.

Rule 5. (1) An out-of-state applicant for a school psychologist certificate shall first apply for a Michigan preliminary school psychologist certificate unless the applicant meets the criteria in R 380.206a.

(2) The board may accept a comparable school psychologist certificate from another state or a foreign country or national certification as a school psychologist as a basis for the issuance of a Michigan preliminary school psychologist certificate.

(3) The board may accept credits presented for certification from accredited institutions or agencies located in other states or foreign countries. Proof of credit shall be submitted to the department directly from the institution, on official transcripts.

(4) An applicant for a preliminary school psychologist certificate in this state who has been educated in an approved school psychology program in another state shall present evidence of having fulfilled all of the requirements established for applicants who have been educated in the approved Michigan universities.

History: 1992 AACCS; 2006 AACCS.

R 380.206 School psychologist certificate.

Rule 6. (1) An applicant for a school psychologist certificate shall meet all of the following requirements:

(a) Hold a valid Michigan preliminary school psychologist certificate.

(b) Possess a specialist's degree or its equivalent in school psychology from an institution with an approved program.

(c) Have completed a minimum of 15 graduate semester hours in school psychology, including an internship, in addition to the 45 semester hours required for the preliminary certificate.

(d) In addition to the 600 clock hours required for the preliminary certificate, have completed not less than a 600-clock-hour, supervised internship with school-age pupils in an approved school psychologist program, 300 clock hours of which shall be in a school setting under the supervision of a person who holds a valid Michigan school psychologist certificate or its equivalent.

(e) Meet the requirements in this rule and in R 380.208.

(f) Have completed 1 year of successful experience employed as a school psychologist with direction from a fully certificated Michigan school psychologist with a minimum of 2 hours per week of supervision.

(2) Officials of a Michigan institution that has an approved school psychologist program shall recommend, to the department, on a form provided by the department, the issuance of a school psychologist certificate. The recommendation to issue a school psychologist certificate shall be made when an applicant has completed the requirements of these rules. An application to an institution that has an approved program for a school psychologist certificate shall be considered a certification requirement. An applicant shall meet the requirements for a school psychologist certificate when his or her application has been received and approved by the institution and the department. The department shall review the recommendation made by the officials of an institution before the certificate is issued to determine that certification requirements are met.

(3) A school psychologist certificate shall be valid for 5 years.

(4) All certificates issued within a calendar year expire 5 years from June 30 of that year.

(5) An applicant and an employer shall be familiar with the specific requirements of the school psychologist certificate.

(6) The renewal of a school psychologist certificate requires the completion of 6 semester credit hours of academic credit at any 4-year college or university or Michigan community college recognized by the department, or the equivalent in approved 18 state board continuing education

units. Credit shall be towards an individual's professional development as a school psychologist. A combination of semester credit hours and state board continuing education units may be used to meet requirements for renewal. Three state board continuing education units are equivalent to 1 semester credit hour. Additional semester credit hours beyond the required 6 semester credit hours or equivalent state board approved continuing education units earned during any certificate validity span shall not be applied toward any later renewals.

(7) All renewal credit shall be completed after the date of issuance of a school psychologist certificate and within the 5-calendar-year period before applying for renewal.

(8) Correspondence credit is not acceptable for meeting the requirements of the school psychologist certificate or its renewal. Online and distance learning coursework is acceptable for renewal if attending any 4-year college or university or Michigan community college recognized by the department. Coursework shall be applicable to the school psychologist position.

(9) Credit earned toward renewing a school psychologist certificate may be used for renewing a professional education teaching certificate or occupational and vocational certificate.

(10) To renew a school psychologist certificate that has been expired for more than 5 years, 12 semester hours of credit shall be required. Coursework shall be applicable to the school psychologist position.

(11) To renew a school psychologist certificate that has been expired for more than 10 years, 18 semester hours of credit shall be required.

History: 1992 AACCS; 2006 AACCS.

#### R 380.206a Out-of-state applicants for school psychologist certificate.

Rule 6a. The board may accept national certification as a school psychologist and 1 year of work experience beyond the internship as a basis for the issuance of a Michigan school psychologist certificate to an out-of-state applicant.

History: 2006 AACCS.

#### R 380.207 Program approval and periodic review.

Rule 7. (1) A school psychologist preparation program shall be approved for a 5-year period by the board. The requirements for the school psychologist certificates identified in these rules shall be included as part of the program preparation. The board shall review the adequacy of institutional resources, staff, and academic advisement services in meeting state requirements. The board will also utilize supply and demand data in determining the need for approving additional training programs.

(2) A 5-year renewal of board approval shall require an institutional report of graduates before program renewal and a report of the number of instances certificate recommendations have been denied. The report shall include recommendations for program revisions and responses from graduates, employers, and other school administrators on revising program requirements.

(3) Failing to comply with board certification and program approval requirements or knowingly advising individuals to complete credit in excess of board-approved institutional requirements may result in the suspension of an institution's approval pending a review by the state superintendent of public instruction.

(4) The officials of an institution shall document to the department that the applicant has met all approved program requirements.

History: 1992 AACCS.

#### R 380.208 School psychologist competencies.

Rule 8. A candidate seeking approval for a school psychologist certificate shall be recommended by an approved college or university as having demonstrated all of the following competencies:

(a) Knowledge of the organization and administration of local and state agencies and their services for pupils.

(b) Knowledge of federal and state special education laws and other legal aspects of the role of the school psychologist.

(c) Knowledge of data-based decision making used to evaluate the outcomes of intervention services. Data-based decision making is applied at the individual level to evaluate student response to intervention services and at the broader system level, as in the evaluation of systems-level practices.

(d) Skills in the ability to consult, counsel, and collaborate with pupils, parents, school personnel, and appropriate outside personnel regarding mental health, behavior, and educational concerns utilizing psychological principles.

(e) Knowledge of varied assessment practices useful in identifying student strengths and needs, in understanding problems, and in measuring progress and accomplishments. Methods include interviews, formal and informal test administration, behavior assessment, curriculum-based assessment, and measurement and ecological and environmental assessment.

(f) Understanding of the rationale of assessment, testing and measurement, and skills in the administration of assessments including tests, including those which measure intelligence, achievement, personality, and adaptive behavior.

(g) Ability to carry out systematic direct observations of pupils.

(h) Skills in integrating data obtained from tests and from other sources of information and the ability to communicate these findings to other professionals, parents, and pupils in a meaningful way.

(i) Skills in psychological report writing and other written communication.

(j) Knowledge of human learning processes, techniques to assess those processes, and direct and indirect services applicable to the development of cognitive and academic skills.

(k) Knowledge of human development, psychopathology, stressors, and crises in schools and the skills to apply this knowledge to such areas as crisis prevention and intervention, and functional behavior assessment.

(l) Knowledge of human behavior and behavior management techniques and the capacity to plan and implement classroom management procedures pertaining to the behavior of pupils.

(m) Comprehensive understanding of personality development and the assessment of human behavior.

(n) Knowledge of family systems, including family strengths and influences on development, learning, and behavior, and of methods to involve families in education and service delivery.

(o) Knowledge of how cultural and ethnic differences influence behavior and affect evaluation.

(p) Competency in the planning and prescribing of teaching and curriculum strategies for pupils.

(q) Knowledge of research methods, statistics, and program evaluation methods.

(r) Knowledge of computer technology necessary to implement computer applications for management, to understand the computer's instructional value, and to develop the computer skills needed in the delivery of educational and psychological services.

(s) Knowledge of the ethical standards of the profession of school psychology.

History: 1992 AACCS; 2006 AACCS.

R 380.209 Eligibility of persons who have temporary or full approval on August 31, 1992, to receive certificates.

Rule 9. (1) A person who has temporary approval as a school psychologist on August 31, 1992, pursuant to the provisions of R 340.1153 shall be eligible to receive the preliminary school psychologist certificate without meeting the certificate requirements set forth in the provisions of R 380.204.

(2) A person who has full approval as a school psychologist on August 31, 1992, pursuant to the provisions of R 340.1152 shall be eligible to receive the school psychologist certificate without meeting the requirements set forth in the provisions of R 380.206.

(3) A school psychologist who was approved on August 31, 1992, pursuant to the provisions of R 340.1152 or R 340.1153 shall have 5 years from the effective date of these rules to apply for a preliminary school psychologist or school psychologist certificate.

History: 1992 AACCS.

R 380.210 Rescission

Rule 10. R 340.1151 to R 340.1158 of the Michigan Administrative Code, appearing on pages 2795 to 2797 of the 1979 Michigan Administrative Code, are rescinded.

History: 1992 AACCS.