

DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

DIRECTOR'S OFFICE

REFUND OF FEES

(By authority conferred on the department of consumer and industry services by section 5 of 1979 PA 152 and Executive Reorganization Order No. 1996-2, MCL 338.2205 and 445.2001)

R 338.941 Definitions.

Rule 1. As used in these rules:

- (a) "Department" means the department of consumer and industry services.
- (b) "Fee" means a fee for a permit, license, registration, examination, reexamination, certificate, verification, transfer, publication, or change of address.
- (c) "Incapacitated" means an illness or injury which prevents a person from performing the occupation for which the person is licensed, registered, or certified.
- (d) "Partial refund" means a refund of the fee paid minus a service charge of \$15.00.

History: 1980 AACCS; 1998-2000 AACCS.

R 338.942 Applicability.

Rule 2. These rules apply to all fees collected pursuant to Act No. 152 of the Public Acts of 1979, being S338.2201 et seq. of the Michigan Compiled Laws.

History: 1980 AACCS; 1981 AACCS.

R 338.943 Issuance of full refunds.

Rule 3. (1) The department shall, upon its own initiative or upon a request made within 1 year of a fee validation date, issue a full refund for all of the following:

- (a) A duplicate payment.
- (b) Payment of a fee when none is required.
- (c) Payment of an amount in excess of the required fee.
- (d) A renewal fee, if a licensee dies or is incapacitated before the first day of a new license period.
- (e) A license, registration, or certification fee if the fee was collected at the same time as a separate examination fee and the applicant has failed the examination.

(2) A copy of a death certificate or a doctor's statement is required before the department shall issue a refund pursuant to subdivision (d) of subrule (1) of this rule.

History: 1980 AACCS; 1981 AACCS.

R 338.944 Issuance of partial refunds.

Rule 4. (1) Except as provided in subrule (2) of this rule, the department shall issue a partial refund to a person whose application to take an examination or reexamination is withdrawn or denied 7 days before the date the examination is scheduled to be administered by the department.

(2) A partial refund shall not be issued to a person whose application has been denied after a formal hearing and shall not be issued if the examination fee is less than the \$15.00 service charge.

History: 1980 AACCS.