



**Date Mailed:** August 14, 2025

**Docket No.:** 25-025725

**Case No.:** [REDACTED]

**Petitioner:** [REDACTED]

[REDACTED]  
MI [REDACTED]

This is an important legal document. Please have someone translate the document.

هذه وثيقة قانونية مهمة. يرجى أن يكون هناك شخص ما يترجم المستند.

এটি একটি গুরুত্বপূর্ণ আইনি ডকুমেন্ট। দয়া করে কেউ দস্তাবেজ অনুবাদ করুন।

Este es un documento legal importante. Por favor, que alguien traduzca el documento.

这是一份重要的法律文件。请让别人翻译文件。

Ky është një dokument ligjor i rëndësishëm. Ju lutem, kini dikë ta përktheni dokumentin.

**Date Mailed:** August 14, 2025

**Docket No.:** 25-025725

**Case No.:** [REDACTED]

**Petitioner:** [REDACTED]

### **HEARING DECISION**

Following Petitioner's request for a hearing, this matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and 400.37; 7 CFR 273.15 to 273.18; 42 CFR 431.200 to 431.250; 42 CFR 438.400 to 438.424; 45 CFR 99.1 to 99.33; and 45 CFR 205.10; and Mich Admin Code, R 792.11002. After due notice, a hearing was held by telephone on August 6, 2025. Petitioner appeared and represented herself. The Department of Health and Human Services (Department) was represented by Rich'Kelle Curney, Hearings Facilitator.

### **ISSUE**

Did the Department properly close Petitioner's Food Assistance Program (FAP) benefit case for failure to provide verifications?

### **FINDINGS OF FACT**

The Administrative Law Judge, based on the competent, material, and substantial evidence on the whole record, finds as material fact:

1. Petitioner was an ongoing recipient of FAP benefits for herself and two minor children.
2. On [REDACTED] 2025, the Department received a completed application for Child Development and Care (CDC) assistance from Petitioner. Petitioner reported that she was not employed and had no income. (Exhibit A, pp. 5 – 11).
3. On June 13, 2025, the Department interviewed Petitioner regarding her CDC application. Petitioner reported that she started two part time jobs on May 20, 2025, with [REDACTED] (SMG) and [REDACTED] (PS). (Exhibit B, pp. 1 – 7).
4. On June 13, 2025, the Department sent Petitioner a Verification Checklist (VCL) for FAP and CDC that requested verification of Petitioner's income from SMG and PS, among other things, be returned by June 23, 2025.
5. On June 24, 2025, the Department sent Petitioner a second VCL that requested the same information as the June 13, 2025 VCL, but in a different order. (Exhibit A, pp. 12 – 13).

- 
6. The Department received verification of Petitioner's income from SMG and determined SMG's correct name was [REDACTED] (SMM).
  7. On July 9, 2025, the Department sent Petitioner a Notice of Case Action (NOCA) that closed Petitioner's FAP case for failure to return verification of income. (Exhibit A, pp. 17 – 18).
  8. On July 16, 2025, the Department received a request for hearing from Petitioner, disputing the Department's closure of her FAP case. (Exhibit A, p. 4).

### **CONCLUSIONS OF LAW**

Department policies are contained in the Department of Health and Human Services Bridges Administrative Manual (BAM), Department of Health and Human Services Bridges Eligibility Manual (BEM), Department of Health and Human Services Reference Tables Manual (RFT), and Department of Health and Human Services Emergency Relief Manual (ERM).

The Food Assistance Program (FAP) [formerly known as the Food Stamp program] is established by the Food and Nutrition Act of 2008, as amended, 7 USC 2011 to 2036a and is implemented by the federal regulations contained in 7 CFR 273. The Department (formerly known as the Department of Human Services) administers FAP pursuant to MCL 400.10, the Social Welfare Act, MCL 400.1-.119b, and Mich Admin Code, R 400.3001-.3011.

Petitioner requested a hearing to dispute the Department's closure of her FAP case. The Department closed Petitioner's FAP case effective August 1, 2025, for failure to return verification of Petitioner's income from PG.

When the Department becomes aware of a change in a client's circumstances, it must generally review the client's eligibility for all active programs. BAM 220 (June 2025), pp. 1 – 2. When reviewing reported changes that may affect a client's eligibility, verification is usually required. BAM 130 (May 2024), p. 1. To request verification of information, the Department sends a VCL to the client, which tells the client what verification is required, how to obtain it, and the due date. BAM 130, p. 3. The client is generally allowed 10 days to provide the requested verifications. BAM 130, p. 7. If the client refuses to provide the verification, or when the verification due date has passed and the client has not made a reasonable effort to provide the requested documents, the Department sends a NOCA closing the client's case. BAM 130, pp. 7 – 8.

In this case, Petitioner was an ongoing recipient of FAP benefits and submitted an application for CDC to the Department on [REDACTED] 2025. Although Petitioner did not report any employment or income on the CDC application, during the interview, she reported to the Department that she started two part-time positions, with SMM and PG, on May 20, 2025. Because Petitioner's new employment was a change in

25-025725

circumstances, it was necessary for the Department to redetermine Petitioner's FAP eligibility.

The Department sent Petitioner a VCL on June 13, 2025, and requested verification of Petitioner's income from SMM and PG, among other things. There was no dispute that the Department received verification of Petitioner's income from SMM and other requested information, but did not receive verification of her income from PG. Because it did not receive verification of Petitioner's income from PG by June 23, 2025, the Department closed Petitioner's FAP case effective August 1, 2025.

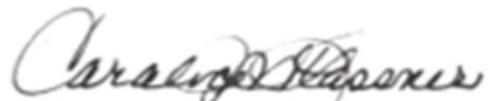
There was also no dispute that following her request for hearing, Petitioner requested that the Department contact a Mr. Brown at PG to verify her income and that her employment with PG had ended. The Department credibly testified that it contacted Mr. Brown as requested, but that he could not verify Petitioner's income or other employment information. During the hearing, Petitioner testified that she had worked for PG since approximately February 2024, was paid in cash, and that her employment ended on July 15, 2025; she further testified that she did not receive pay stubs or tax documents while employed by PG. However, the VCL directed Petitioner to call the Department by June 23, 2025, if she had problems providing the requested verifications, and there was no testimony or evidence that she did so until after the Department closed her FAP case and she had requested the instant hearing.

Based on the totality of the evidence and testimony, the Department properly closed Petitioner's FAP case for Petitioner's failure to provide verification of her income from PG.

### **DECISION AND ORDER**

The Administrative Law Judge, based on the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, if any, finds that the Department acted in accordance with Department policy when it closed Petitioner's FAP case effective August 1, 2025, for failure to provide verification of her income.

Accordingly, the Department's decision is **AFFIRMED**.



---

**CARALYCE M. LASSNER**  
**ADMINISTRATIVE LAW JUDGE**

**APPEAL RIGHTS:** Petitioner may appeal this Hearing Decision to the circuit court. Rules for appeals to the circuit court can be found in the Michigan Court Rules (MCR), including MCR 7.101 to MCR 7.123, available at the Michigan Courts website at courts.michigan.gov. The Michigan Office of Administrative Hearings and Rules (MOAHR) cannot provide legal advice, but assistance may be available through the State Bar of Michigan at <https://lrs.michbar.org> or Michigan Legal Help at <https://michiganlegalhelp.org>. A copy of the circuit court appeal should be sent to MOAHR. A circuit court appeal may result in a reversal of the Hearing Decision.

Either party who disagrees with this Hearing Decision may also send a written request for a rehearing and/or reconsideration to MOAHR within 30 days of the mailing date of this Hearing Decision. The request should include Petitioner's name, the docket number from page 1 of this Hearing Decision, an explanation of the specific reasons for the request, and any documents supporting the request. The request should be sent to MOAHR

- by email to [MOAHR-BSD-Support@michigan.gov](mailto:MOAHR-BSD-Support@michigan.gov), **OR**
- by fax at (517) 763-0155, **OR**
- by mail addressed to  
Michigan Office of Administrative Hearings and Rules  
Rehearing/Reconsideration Request  
P.O. Box 30639  
Lansing Michigan 48909-8139

Documents sent via email are not secure and can be faxed or mailed to avoid any potential risks. Requests MOAHR receives more than 30 days from the mailing date of this Hearing Decision may be considered untimely and dismissed.



**Via Electronic Mail:**

**Respondent**

WAYNE-GREYDALE-DHHS  
27260 PLYMOUTH RD  
REDFORD, MI 48239  
**MDHHS-WAYNE-15-GREYDALE-  
HEARINGS@MICHIGAN.GOV**

**Via First Class Mail:**

**Petitioner**

[REDACTED]  
[REDACTED]  
[REDACTED] MI [REDACTED]