



Date Mailed: July 11, 2025

Docket No.: 25-019425

Case No.: [REDACTED]

Petitioner: [REDACTED]

[REDACTED]
MI

This is an important legal document. Please have someone translate the document.

هذه وثيقة قانونية مهمة. يرجى أن يكون هناك شخص ما يترجم المستند.

এটি একটি গুরুত্বপূর্ণ আইনি ডকুমেন্ট। দয়া করে কেউ দস্তাবেজ অনুবাদ করুন।

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Ky është një dokument ligjor i rëndësishëm. Ju lutem, kini dikë ta përktheni dokumentin.

Date Mailed: July 10, 2025

Docket No.: 25-019425

Case No.: [REDACTED]

Petitioner: [REDACTED]

HEARING DECISION

Following Petitioner's request for a hearing, this matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and 400.37; 7 CFR 273.15 to 273.18; 42 CFR 431.200 to 431.250; 45 CFR 99.1 to 99.33; and 45 CFR 205.10; and Mich Admin Code, R 792.11002. After due notice, a hearing was held via telephone conference on July 9, 2025. Petitioner appeared and was unrepresented. The Michigan Department of Health and Human Services (MDHHS or Department) was represented by Ryane McArthur, Assistance Payments Worker.

ISSUE

Did MDHHS properly deny Petitioner's Child Development and Care (CDC) application?

FINDINGS OF FACT

The Administrative Law Judge, based on the competent, material, and substantial evidence on the whole record, finds as material fact:

1. On [REDACTED] 2025, Petitioner applied for CDC benefits. Petitioner reported that she is employed with [REDACTED] (Employer) (Exhibit A, pp. 7-14).
2. On March 12, 2025, MDHHS issued a Verification Checklist (VCL) to Petitioner, requesting that she submit verification income from Employer, verification of her income tax refund, and verification of CDC need and provider information to MDHHS by March 24, 2025 (Exhibit A, pp. 22-24).
3. On March 25, 2025, MDHHS issued a Notice of Case Action to Petitioner, informing her that her CDC application was denied for failure to return verification of employment need and provider arrangements for CDC and verification of earned income (Exhibit A, pp. 25-30).
4. On May 19, 2025, Petitioner submitted request for hearing, disputing the denial of her CDC application (Exhibit A, pp. 4-6).

CONCLUSIONS OF LAW

Department policies are contained in the Department of Health and Human Services Bridges Administrative Manual (BAM), Department of Health and Human Services

Bridges Eligibility Manual (BEM), Department of Health and Human Services Reference Tables Manual (RFT), and Department of Health and Human Services Emergency Relief Manual (ERM).

The Child Development and Care (CDC) program is established by Titles IVA, IVE and XX of the Social Security Act, 42 USC 601-619, 670-679c, and 1397-1397m-5; the Child Care and Development Block Grant of 1990, PL 101-508, 42 USC 9858 to 9858q; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, PL 104-193. The program is implemented by 45 CFR 98.1-99.33. MDHHS administers the program pursuant to MCL 400.10 and provides services to adults and children pursuant to MCL 400.14(1) and Mich Admin Code, R 400.5001-.5020.

Upon Petitioner's submission of an application for CDC, MDHHS requested that she submit verification income from Employer, verification of her income tax refund, and verification of CDC need and provider information to MDHHS by March 24, 2025. MDHHS denied Petitioner's CDC application for failure to return all requested verifications.

The goal of the CDC program is to support low-income families by providing access to high-quality, affordable and accessible early learning and development opportunities and to assist the family in achieving economic independence and self-sufficiency. At application or redetermination, eligibility for CDC services exists when MDHHS has established all of the following:

- There is a signed application and a request for CDC services.
- Each child for whom CDC is requested is a member of a valid eligibility group.
- Each parent meets the need criteria as outlined (see below).
- All eligibility requirements are met.

BEM 703 (October 2024), p. 1.

There are four valid CDC need reasons. Each parent of the child needing care must have a valid need reason when childcare is requested. Each need reason must be verified. The four valid need reasons are:

- Family preservation.
- High school completion.
- An approved activity.
- Employment.

BEM 703, p. 4.

MDHHS properly requested verification of Petitioner's employment as required. Petitioner concedes that she did not submit verification of her earned income until after the due date on the VCL had passed, but states that all other requested verification was submitted. MDHHS testified that no documents were submitted prior to the March 24 due date, and that MDHHS did not receive all verification until April 10, 2025. As

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Petitioner did not submit the required verifications timely to MDHHS, and did not seek assistance in obtaining verification, MDHHS was unable to determine Petitioner's eligibility for CDC benefits. Therefore, MDHHS acted in accordance with policy in denying Petitioner's CDC application.

DECISION AND ORDER

The Administrative Law Judge, based on the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, if any, finds that MDHHS acted in accordance with Department policy when it denied Petitioner's CDC application.

Accordingly, the Department's decision is **AFFIRMED**.



DANIELLE NUCCIO
ADMINISTRATIVE LAW JUDGE

APPEAL RIGHTS: Petitioner may appeal this Hearing Decision to the circuit court. Rules for appeals to the circuit court can be found in the Michigan Court Rules (MCR), including MCR 7.101 to MCR 7.123, available at the Michigan Courts website at courts.michigan.gov. The Michigan Office of Administrative Hearings and Rules (MOAHR) cannot provide legal advice, but assistance may be available through the State Bar of Michigan at <https://lrs.michbar.org> or Michigan Legal Help at <https://michiganlegalhelp.org>. A copy of the circuit court appeal should be sent to MOAHR. A circuit court appeal may result in a reversal of the Hearing Decision.

Either party who disagrees with this Hearing Decision may also send a written request for a rehearing and/or reconsideration to MOAHR within 30 days of the mailing date of this Hearing Decision. The request should include Petitioner's name, the docket number from page 1 of this Hearing Decision, an explanation of the specific reasons for the request, and any documents supporting the request. The request should be sent to MOAHR

- by email to MOAHR-BSD-Support@michigan.gov, **OR**
- by fax at (517) 763-0155, **OR**
- by mail addressed to
Michigan Office of Administrative Hearings and Rules
Rehearing/Reconsideration Request
P.O. Box 30639
Lansing Michigan 48909-8139

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Documents sent via email are not secure and can be faxed or mailed to avoid any potential risks. Requests MOAHR receives more than 30 days from the mailing date of this Hearing Decision may be considered untimely and dismissed.



Via Electronic Mail:

Respondent

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Interested Parties

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Via First Class Mail:

Petitioner

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