



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
MICHIGAN OFFICE OF ADMINISTRATIVE HEARINGS AND RULES

ORLENE HAWKS  
DIRECTOR

October 3, 2019

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]. [REDACTED]

The Michigan Office of Administrative Hearings and Rules (MOAHR) received your September 30, 2019 fax requesting a hearing to dispute the failure of the Michigan Department of Health and Human Service (Department) to issue a children's clothing allowance to you. Per Department policy, clients must submit hearing requests to their local Department office, labeling the request "ATTENTION HEARINGS COORDINATOR." Bridges Administrative Policy (BAM) 600 (July 2019), p. 6. After the Department forwards the hearing request to MOAHR, MOAHR will schedule a hearing and notify you in writing of the hearing date and time.

At this time, we advise you to submit your hearing request to your local office in compliance with Department policy, if you wish to pursue a hearing on the matter referenced in your fax.

Sincerely,

Alice C. Elkin  
Administrative Law Manager  
Benefit Services Division  
Michigan Office of Administrative Hearings  
and Rules

ACE/tm