



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
Christopher Seppanen  
Executive Director

MIKE ZIMMER  
DIRECTOR



Date Mailed: March 29, 2016  
MAHS Docket No.: 16-001947  
Agency No.: [REDACTED]  
Petitioner: [REDACTED]

**ADMINISTRATIVE LAW JUDGE:** Gary Heisler

### **HEARING DECISION**

Following Petitioner's request for a hearing, this matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and 400.37; 7 CFR 273.15 to 273.18; 42 CFR 431.200 to 431.250; 45 CFR 99.1 to 99.33; and 45 CFR 205.10; and Mich Admin Code, R 792.11002. After due notice, a telephone hearing was held on March 23, 2016, from Lansing, Michigan. Petitioner was represented by herself. The Department was represented by Hearing Facilitator [REDACTED]

### **ISSUE**

Did the Department properly deny Petitioner's January 8, 2016, Food Assistance Program (FAP) application?

### **FINDINGS OF FACT**

The Administrative Law Judge, based on the competent, material, and substantial evidence on the whole record, finds as material fact:

1. On January 8, 2016, Petitioner submitted a Food Assistance Program (FAP) application.
2. On January 15, 2016, Petitioner participated in an interview and was told of the required verifications.
3. On January 21, 2016, Petitioner was sent a Verification Checklist (DHS-3503) which requested verifications. The verifications were due on February 1, 2016.
4. On February 4, 2016, the Department had not received any of the required verifications. Petitioner was sent a Notice of Case Action (DHS-1605) which stated her application was denied.

5. On February 10, 2016, Petitioner made a verbal hearing request.

### **CONCLUSIONS OF LAW**

Department policies are contained in the Department of Health and Human Services Bridges Administrative Manual (BAM), Department of Health and Human Services Bridges Eligibility Manual (BEM), Department of Health and Human Services Reference Tables Manual (RFT), and Department of Health and Human Services Emergency Relief Manual (ERM).

The Food Assistance Program (FAP) [formerly known as the Food Stamp program] is established by the Food and Nutrition Act of 2008, as amended, 7 USC 2011 to 2036a and is implemented by the federal regulations contained in 7 CFR 273. The Department (formerly known as the Department of Human Services) administers FAP pursuant to MCL 400.10, the Social Welfare Act, MCL 400.1-.119b, and Mich Admin Code, R 400.3001-.3011.

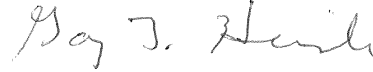
During this hearing, Petitioner testified that she knew what verifications were required and that she used the computer in the lobby to scan them in and upload them. The Department submitted a print out of Petitioner's Electronic Document Enquiry report run on February 17, 2016 (Department Exhibit A page 8). No documents were uploaded between the application of January 8, 2016 and the hearing request of February 10, 2016.

Bridges Administration Manual (BAM) 130 Verification and Collateral Contacts, at page 3 states "the client must obtain the required verification." It is also the client's responsibility to get the verifications to the Department. The evidence in this case shows that the verifications were not uploaded to Petitioner's electronic document file. Regardless of the reason for the failure, Petitioner did not provide the required verifications.

The Administrative Law Judge, based on the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, if any, finds that the Department acted in accordance with Department policy when it denied Petitioner's January 8, 2016, Food Assistance Program (FAP) application.

**DECISION AND ORDER**

Accordingly, the Department's decision is **AFFIRMED**.



GH/nr

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Gary Heisler  
Administrative Law Judge  
for Nick Lyon, Director  
Department of Health and Human Services

**NOTICE OF APPEAL:** A party may appeal this Order in circuit court within 30 days of the receipt date. A copy of the circuit court appeal must be filed with the Michigan Administrative Hearing System (MAHS).

A party may request a rehearing or reconsideration of this Order if the request is received by MAHS within 30 days of the date the Order was issued. The party requesting a rehearing or reconsideration must provide the specific reasons for the request. MAHS will not review any response to a request for rehearing/reconsideration.

A written request may be mailed or faxed to MAHS. If submitted by fax, the written request must be faxed to (517) 335-6088; Attention: MAHS Rehearing/Reconsideration Request.

If submitted by mail, the written request must be addressed as follows:

Michigan Administrative Hearings  
Reconsideration/Rehearing Request  
P.O. Box 30639  
Lansing, Michigan 48909-8139

**DHHS**



**Petitioner**

[REDACTED]

[REDACTED]