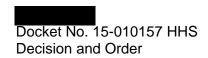
# STATE OF MICHIGAN MICHIGAN ADMINISTRATIVE HEARING SYSTEM FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

P.O. Box 30763, Lansing, MI 48909 (877) 833-0870; Fax: (517) 373-4147

IN THE MATTER OF:			15-010157 HHS	
		Docket No. Case No.		
Ap	pellant/			
		DECISION AND OR	<u>DER</u>	
		dersigned Administrative , upon the Appellant's re		
Appellant Officer;	, Ador, appeared as wit	was held on der appeared and testiful dult Services Worker; tnesses for the Department	fied. and	Appeals Review , Adult Services and Human Services
ISSUE				
Did the D	epartment properly	deny the Appellant's Ho	ome Help Serv	ices (HHS)?
FINDING	S OF FACT			
		dge, based upon the c d, finds as material fact:	•	terial and substantial
1.	Appellant is a Medicaid beneficiary.			
2.	Appellant has received HHS in the past.			
3.	The Appellant's HHS was cancelled because Appellant missed three in home home visit appointments.			
4.	On	, the Department receiv	ved a referral f	or HHS for Appellant.
5.	On, the Department caseworker sent Appellant a home visit letter, scheduling the home visit for			
6.	On, a scheduled home visit was attempted by the caseworker but no one came to the door.			
7.	On	the caseworker sen	t Appellant ai	n Adequate Negative

Action Notice



8. On Appellant contesting the Department's negative action.

### **CONCLUSIONS OF LAW**

The Medical Assistance Program is established pursuant to Title XIX of the Social Security Act and is implemented by Title 42 of the Code of Federal Regulations (CFR). It is administered in accordance with state statute, the Social Welfare Act, the Administrative Code, and the State Plan under Title XIX of the Social Security Act Medical Assistance Program.

Home Help Services (HHS) are provided to enable functionally limited individuals to live independently and receive care in the least restrictive, preferred settings. These activities must be certified by a physician and may be provided by individuals or by private or public agencies.

Adult Services Manual (ASM) 155, pages 1-2 addresses HHS home visit requirements:

Independent living services (home help) cases must be reviewed every six months. A face-to-face contact is required with the client, in the home.

A face-to-face or phone contact must be made with the provider at six month review and redetermination to verify services are being furnished.

**Note:** If contact is made by phone, the provider must offer identifying information such as date of birth and the last four digits of their social security number. A face-to-face interview in the client's home or local DHS office must take place at the next review or redetermination.

Requirements for the review contact must include:

- A review of the current comprehensive assessment and service plan.
- Verification of the client's Medicaid eligibility, when home help services are being paid.
- Follow-up collateral contacts with significant others to assess their role in the case plan, if applicable.
- Review of client satisfaction with the delivery of planned services.
- Reevaluation of the level of care to assure there are no duplication of services.



 Contact must be made with the care provider, either by phone or face-to-face, to verify services are being provided.

Case documentation for all reviews must include:

- An update of the "Disposition" module in ASCAP.
- A review of all ASCAP modules with information updated as needed.
- A brief statement of the nature of the contact and who was present in the Contact Details module of ASCAP. A face-toface contact entry with the client generates a case management billing.
- Documented contact with the home help provider.
- Expanded details of the contact in General Narrative, by clicking on Add to & Go To Narrative button in Contacts module.
- A record summary of progress in service plan.

Procedures and case documentation for the annual review are the same as the six month review, with the following addition(s):

 A new DHS-54A certification, if home help services are being paid.

**Note:** The medical needs form for SSI recipients and Disabled Adult Children (DAC) is **only** required at the initial opening and is not required for the redetermination process. All other Medicaid recipients will need to have a DHS-54A completed at the initial opening and annually thereafter.

 Contact must be made with the care provider, either by phone or face-to-face, to verify services are being provided.

The Department caseworker testified that she came to the home for the scheduled home visit. No one answered the door. She did not receive a call from Appellant asking to reschedule the home visit. The home visit notices indicated that the caseworker would be at the Appellant's house between 8:00 a.m. and 4:00 p.m. for the scheduled home visit on

This Administrative Law Judge finds that the Department representative provided detailed, credible evidence and testimony that she followed Department policy and procedure when she attempted to conduct a required home visit for purposes of HHS redetermination. This Administrative Law Judge finds that Appellant did not contact the Department caseworker; Appellant's representative did not testify on the record that she

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rescheduled the home health visit with the Independent Living Specialist, and she was not available for the home visit on the scheduled date. Appellant was provided notice that her HHS home visit was scheduled for home visit and did not establish credibly that she rescheduled the home visit.

The Department has established by the necessary competent, material and substantial evidence on the record that it was acting in compliance with Department policy when it denied Appellant's application for HHS benefits based upon its determination that Appellant was not available for her scheduled HHS home visit and when it determined that Appellant did not contact the Department to reschedule the HHS home visit.

## **DECISION AND ORDER**

The Administrative Law Judge, based on the above findings of fact and conclusions of law, finds that the Department properly denied the Appellant's HHS case based on the available information.

#### IT IS THEREFORE ORDERED THAT:

The Department's decision is AFFIRMED.

Landis Y. Lain
Administrative Law Judge
for Nick Lyon, Director
Michigan Department of Health and Human
Services

Kandis Y Kain

cc:

Date Signed:

Date Mailed:

#### \*\*\* NOTICE \*\*\*

The Michigan Administrative Hearing System may order a rehearing on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. The Michigan Administrative Hearing System will not order a rehearing on the Department's motion where the final decision or rehearing cannot be implemented within 90 days of the filing of the original request. The Appellant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt of the rehearing decision.