

**STATE OF MICHIGAN  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES**

P.O. Box 30763, Lansing, MI 48909  
(877) 833-0870; Fax: (517) 373-4147

**IN THE MATTER OF:**

**Docket No.** 15-006699 HHS  
**Case No.** [REDACTED]

[REDACTED],

Appellant

\_\_\_\_\_ /

**DECISION AND ORDER**

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and 42 CFR 431.200 *et seq.*, and upon Appellant's request for a hearing.

After due notice, a telephone hearing was held on [REDACTED]. Appellant and her provider, [REDACTED] appeared to testify at the hearing. [REDACTED], Appeals Review Officer; [REDACTED], Adult services Specialist appeared to testify on behalf of the Michigan Department of Health and Human Services (Department).

**ISSUE**

Did the Department properly suspend Appellant's Home Help Services (HHS) payments?

**FINDINGS OF FACT**

The Administrative Law Judge, based upon the competent, material and substantial evidence on the whole record, finds as material fact:

1. Appellant is a Medicaid beneficiary who was receiving HHS through the Department at all times relevant to this matter.
2. Appellant notified the caseworker that her provider would no longer be providing services.
3. On [REDACTED], Appellant's HHS was suspended.
4. On [REDACTED], an Advance Negative Action Notice was mailed to Appellant, informing Appellant that no further HHS payments can be authorized until past due provider logs are returned.

5. Appellant's HHS was suspended from September 30, 2014-[REDACTED].
6. On [REDACTED] the Adult Services Worker sent Appellant an Advance Negative Action Notice terminating services due to not receiving an updated 54-A Medical Needs Form.
7. Appellant sent in the Medical Needs Form and services were continued.
8. On [REDACTED], the Appellant was sent a DHS 1210 Services Approval Notice informing her that HHS had been approved in the amount of \$ [REDACTED] effective [REDACTED].
9. On [REDACTED], the Michigan Administrative Hearing System (MAHS) received Appellant's request for hearing, protesting the proposed suspension of HHS payments.

### **CONCLUSIONS OF LAW**

The Medical Assistance Program is established pursuant to Title XIX of the Social Security Act and is implemented by Title 42 of the Code of Federal Regulations (CFR). It is administered in accordance with state statute, the Social Welfare Act, the Administrative Code, and the State Plan under Title XIX of the Social Security Act Medical Assistance Program.

Home help services are non-specialized personal care service activities provided under the independent living services program to persons who meet eligibility requirements.

Home help services are provided to enable individuals with functional limitation(s), resulting from a medical or physical disability or cognitive impairment to live independently and receive care in the least restrictive, preferred settings.

Home help services are defined as those tasks which the department is paying for through Title XIX (Medicaid) funds. These services are furnished to individuals who are **not** currently residing in a hospital, nursing facility, licensed foster care home/home for the aged, intermediate care facility

(ICF) for persons with developmental disabilities or institution for mental illness.

These activities **must** be certified by a Medicaid enrolled medical professional and may be provided by individuals or by private or public agencies. **The medical professional does not prescribe or authorize personal care services.** Needed services are determined by the comprehensive assessment conducted by the adult services specialist.

*Adult Services Manual (ASM) 120*

The provider **must** keep a log of the services provided on the DHS-721, Personal Care Services Provider Log and submit it on a quarterly basis. The log must be signed by both the provider and client or the client's representative to verify that the services approved for payment were delivered. A separate log is required for each provider. The log must be received within 10 business days after the last service date on the log. Failure to do so will result in suspension of payment.

The adult services specialist must initial and date the log upon receipt to demonstrate review of the log. The log is required to be retained in the client's case record. Incomplete logs must be returned to the client/provider for completion.

Agency/business providers have the option of submitting invoices instead of the DHS-721, Provider Log. Each invoice **must** specify the following:

- The service(s) provided, and
- The date(s) of service.

*ASM 135*

Appellant testified that she tried to contact her services worker from ██████████ ██████████ forward to let the worker know that she was no longer receiving services, but her worker never contacted her.

The Department caseworker testified that she did not have a log of calls received for Appellant. She did not receive any provider logs from ██████████ to

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[REDACTED]. This Administrative Law Judge finds that the caseworker's testimony is credible.

The Department has established by the necessary competent, substantial and material evidence on the record that it was acting in accordance with Department policy when it issued an Advance Negative Action Notice was mailed to Appellant, informing Appellant that no further HHS payments can be authorized until past due provider logs are returned. Because no payments have been suspended, the issue is moot.

**DECISION AND ORDER**

The Administrative Law Judge, based on the above findings of fact and conclusions of law, decides that the Department has established by a preponderance of the evidence that Appellant failed to provide provider logs and that her HHS were suspended based upon Appellant's statement that she was no longer receiving services.

**IT IS THEREFORE ORDERED THAT:**

The Department's decision is **AFFIRMED**.



Landis Y. Lain

Administrative Law Judge  
for Nick Lyon, Director

Michigan Department of Health and Human  
Services

Date Signed: [REDACTED]

Date Mailed: [REDACTED]

LYL [REDACTED]

cc: [REDACTED]

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**\*\*\* NOTICE \*\*\***

The Michigan Administrative Hearing System may order a rehearing on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. The Michigan Administrative Hearing System will not order a rehearing on the Department's motion where the final decision or rehearing cannot be implemented within 90 days of the filing of the original request. The Appellant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt of the rehearing decision.