

**STATE OF MICHIGAN  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES**

**IN THE MATTER OF:**



Reg. No.: 2014-16550  
Issue No(s): 2004  
Case No.: [REDACTED]  
Hearing Date: February 24, 2014  
County: Wayne (15)

**ADMINISTRATIVE LAW JUDGE:** Eric Feldman

**HEARING DECISION**

Following Claimant's request for a hearing, this matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and 400.37; 7 CFR 273.15 to 273.18; 42 CFR 431.200 to 431.250; 45 CFR 99.1 to 99.33; and 45 CFR 205.10. After due notice, a telephone hearing was held on February 24, 2014, from Detroit, Michigan. Participants on behalf of Claimant included Claimant's Authorized Hearing Representative (AHR), [REDACTED], from [REDACTED]. No participants on behalf of the Department of Human Services (Department or DHS) were present for the hearing.

**ISSUE**

Whether the Department properly processed Claimant's Medical Assistance (MA) application and/or retroactive application?

**FINDINGS OF FACT**

The Administrative Law Judge, based on the competent, material, and substantial evidence on the whole record, finds as material fact:

1. On March 11, 2011, Claimant applied for MA benefits and sought retroactive coverage back through January 2011. Exhibit A.
2. The Department failed to register and process Claimant's MA application.
3. On November 21, 2013, Claimant's AHR filed a hearing request, protesting the Department's failure to process the application. See Exhibit A.

## **CONCLUSIONS OF LAW**

Department policies are contained in the Department of Human Services Bridges Administrative Manual (BAM), Department of Human Services Bridges Eligibility Manual (BEM), Department of Human Services Reference Tables Manual (RFT), and Department of Human Services Emergency Relief Manual (ERM).

The Medical Assistance (MA) program is established by the Title XIX of the Social Security Act, 42 USC 1396-1396w-5, and is implemented by 42 CFR 400.200 to 1008.59. The Department of Human Services (formerly known as the Family Independence Agency) administers the MA program pursuant to MCL 400.10 and MCL 400.105.

### **Preliminary matter**

As a preliminary matter, the Michigan Administrative Hearing System (MAHS) office e-mailed and spoke to the Department. However, the Department failed to call-in and/or appear for the scheduled hearing. Thus, the hearing proceeded with only the Claimant's AHR present.

### **MA application**

Any person, regardless of age, or their authorized representative (AR) may apply for assistance. BAM 110 (January 2011), p. 4. The Department must register a signed application or filing form, with the minimum information, within one workday for all requested programs. BAM 110, p. 16.

The standard of promptness (SOP) begins the date the department receives an application/filing form, with minimum required information. BAM 115 (January 2011), p. 11. For MA applications, the Department certifies the program approval or denial of the application within 45 days. BAM 115, p. 11. However, there are exceptions to these benefits programs for processing times, which are described as follows: 90 days for MA categories in which disability is an eligibility factor. BAM 115, p. 11. The SOP can be extended 60 days from the date of deferral by the Medical Review Team. BAM 115, p. 12.

Moreover, if the group is ineligible or refuses to cooperate in the application process, the Department must certify the denial within the standard of promptness and also send a DHS-1605, Client Notice, or the DHS-1150, Application Eligibility Notice, with the denial reason(s). BAM 115, p. 16. If approved, the Department sends the DHS-1605 detailing the approval at certification of program opening. BAM 115, p. 16.

In this case, Claimant's AHR testified that Claimant applied for MA benefits on March 11, 2011 and sought retroactive coverage back through January 2011. Claimant's AHR provided proof that the application was sent via shipping and delivered on March 11

2011 to the DHS office. See Exhibit A. This package included the MA application, Retroactive Medicaid Application, and authorization for the AHR to represent Claimant. See Exhibit A. Claimant's AHR testified that he never received a response to the application nor the retroactive application from the Department.

Based on the foregoing information and evidence, the Department failed to process the MA application dated March 11, 2011 and retroactive application from January 2011. The Department was not present at the hearing to rebut Claimant's AHR testimony. Moreover, Claimant's AHR provided credible evidence that it submitted an application and that the Department failed to register and process the application. Thus, the Department will register and process Claimant's MA application dated March 11, 2011 and retroactive MA application from January 2011 in accordance with Department policy. See BAM 110, pp. 4 and 16 and BAM 115, pp. 11, 12, and 16.


### **DECISION AND ORDER**

The Administrative Law Judge, based on the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, if any, finds that the Department did not act in accordance with Department policy when it failed to process Claimant's MA application dated March 11, 2011 and retroactive application from January 2011.

Accordingly, the Department's MA decision is REVERSED.

THE DEPARTMENT IS ORDERED TO BEGIN DOING THE FOLLOWING, IN ACCORDANCE WITH DEPARTMENT POLICY AND CONSISTENT WITH THIS HEARING DECISION, WITHIN 10 DAYS OF THE DATE OF MAILING OF THIS DECISION AND ORDER:

1. Initiate registration and processing of Claimant's March 11, 2011 MA application, retroactive to January 2011, ongoing;
2. Begin issuing supplements to Claimant for any MA benefits she was eligible to receive but did not from January 2011, ongoing; and
3. Begin notifying Claimant and Claimant's AHR in writing of its MA decision in accordance with Department policy.

  
**Eric Feldman**  
Administrative Law Judge  
for Maura Corrigan, Director  
Department of Human Services

Date Signed: March 17, 2014

Date Mailed: March 17, 2014

**NOTICE OF APPEAL:** The claimant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely Request for Rehearing or Reconsideration was made, within 30 days of the receipt date of the Decision and Order of Reconsideration or Rehearing Decision.

Michigan Administrative Hearing System (MAHS) may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. MAHS will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 90 days of the filing of the original request (60 days for FAP cases).

A Request for Rehearing or Reconsideration may be granted when one of the following exists:

- Newly discovered evidence that existed at the time of the original hearing that could affect the outcome of the original hearing decision;
- Misapplication of manual policy or law in the hearing decision which led to a wrong conclusion;
- Typographical, mathematical or other obvious error in the hearing decision that affects the rights of the client;
- Failure of the ALJ to address in the hearing decision relevant issues raised in the hearing request.

The Department, AHR or the claimant must specify all reasons for the request. MAHS will not review any response to a request for rehearing/reconsideration. A request must be *received* in MAHS within 30 days of the date the hearing decision is mailed.

The written request must be faxed to (517) 335-6088 and be labeled as follows:

Attention: MAHS Rehearing/Reconsideration Request

If submitted by mail, the written request must be addressed as follows:

Michigan Administrative Hearings  
Reconsideration/Rehearing Request  
P.O. Box 30639  
Lansing, Michigan 48909-07322

EJF/tlf

cc:

