

**STATE OF MICHIGAN  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES**

**IN THE MATTER OF:**

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████████████████████  
████████████████████

Reg. No.: 2013-48816  
Issue No.: 3008  
Case No.: ██████████  
Hearing Date: June 20, 2013  
County: Oakland (03)

**ADMINISTRATIVE LAW JUDGE:** Zainab Baydoun

**HEARING DECISION**

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and MCL 400.37 following Claimant's request for a hearing. After due notice, a telephone hearing was held on June 20, 2013, from Detroit, Michigan. Claimant and her friend, ██████ ██████ appeared and testified. Participating on behalf of the Department of Human Services (Department) was ██████████, Assistance Payment Supervisor.

**ISSUE**

Did the Department properly deny Claimant's application for Food Assistance Program (FAP) benefits?

**FINDINGS OF FACT**

The Administrative Law Judge, based upon the competent, material, and substantial evidence on the whole record, including testimony of witnesses, finds as material fact:

1. On February 13, 2013, Claimant submitted an application for FAP benefits.
2. On February 21, 2013, the Department sent Claimant a Verification Checklist (VCL) for which Claimant was required to submit requested verifications by March 4, 2013. (Exhibit 1)
3. On March 5, 2013 the Department sent Claimant a Notice of Case Action, denying her application for FAP benefits based on a failure to verify requested information. (Exhibit 3)

4. On May 16, 2013, Claimant filed a hearing request, disputing the Department's actions.

### **CONCLUSIONS OF LAW**

Department policies are found in the Department of Human Services Bridges Administrative Manual (BAM), the Bridges Eligibility Manual (BEM) and the Reference Tables Manual (RFT).

The Food Assistance Program (FAP) [formerly known as the Food Stamp (FS) program] is established by the Food Stamp Act of 1977, as amended, and is implemented by the federal regulations contained in Title 7 of the Code of Federal Regulations (CFR). The Department (formerly known as the Family Independence Agency) administers FAP pursuant to MCL 400.10, *et seq.*, and Mich Admin Code, Rule 400.3001-3015.

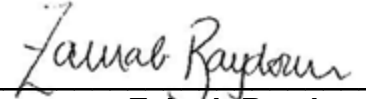
Additionally, verification is usually required at application/redetermination and for a reported change affecting eligibility or benefit level. BAM 130 (May 2012), p.1. To request verification of information, the Department sends a Verification Checklist (VCL) which tells the client what verification is required, how to obtain it, and the due date. BAM 130, pp. 2-3. FAP clients are given 10 calendar days to provide the verifications requested by the Department. Verifications are considered to be timely if received by the date they are due. BAM 130, p.5. The Department sends a negative action notice when the client indicates a refusal to provide a verification or the time period given has elapsed and the client has not made a reasonable effort to provide it. BAM 130, p. 5.

In this case, Claimant applied for FAP benefits on February 13, 2013. The Department sent Claimant a VCL on February 21, 2013 in connection with her application for FAP benefits. (Exhibit 1). Verification of Claimant's land contract, checking and savings account information, vehicle ownership, social security number, septic sewer maintenance information and verification of identity was due to the Department on March 4, 2013. (Exhibit 1). At the hearing, the Department testified that because Claimant did not provide the Department with the verifications that were requested, on March 5, 2013, it sent Claimant a Notice of Case Action, denying her application for FAP benefits based on a failure to verify requested information. (Exhibit 3). BAM 130, p.5.

At the hearing, Claimant acknowledged that she received the VCL and confirmed that she did not submit the requested verifications. Claimant stated that she was not aware that she had to respond to the VCL or submit any additional information other than the application she completed. As such, the Department acted in accordance with Department policy when it denied Claimant's FAP application for failure to verify requested information.

**DECISION AND ORDER**

The Administrative Law Judge, based upon the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, finds that the Department did act in accordance with Department policy when it denied Claimant's application for FAP benefits based on a failure to verify requested information. Accordingly, the Department's decision is AFFIRMED.



**Zainab Baydoun**

Administrative Law Judge  
for Maura Corrigan, Director  
Department of Human Services

Date Signed: June 27, 2013

Date Mailed: June 27, 2013

**NOTICE:** Michigan Administrative Hearing System (MAHS) may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. MAHS will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 90 days of the filing of the original request. (60 days for FAP cases)

The Claimant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt date of the rehearing decision.

Claimant may request a rehearing or reconsideration for the following reasons:

- A rehearing **MAY** be granted if there is newly discovered evidence that could affect the outcome of the original hearing decision.
- A reconsideration **MAY** be granted for any of the following reasons:
  - misapplication of manual policy or law in the hearing decision,
  - typographical errors, mathematical error, or other obvious errors in the hearing decision that affect the substantial rights of the claimant:
  - failure of the ALJ to address other relevant issues in the hearing decision.

Request must be submitted through the local DHS office or directly to MAHS by mail at  
Michigan Administrative Hearings  
Reconsideration/Rehearing Request  
P. O. Box 30639  
Lansing, Michigan 48909-07322

ZB/cl

2013-48816/ZB

cc:

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