

**STATE OF MICHIGAN  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES**

**IN THE MATTER OF:**

[REDACTED]

Reg. No.: 2011-54700  
Issue No.: 6015; 3000  
Case No.: [REDACTED]  
Hearing Date: October 20, 2011

**ADMINISTRATIVE LAW JUDGE:** Susan C. Burke

**HEARING DECISION**

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and MCL 400.37 following Claimant's request for a hearing. After due notice, a telephone hearing was held on October 20, 2011, from Detroit, Michigan. Participants on behalf of Claimant included Claimant and [REDACTED] Claimant's daughter. Participants on behalf of Department of Human Services (Department) included [REDACTED]

**ISSUE**

Due to a failure to comply with the verification requirements, did the Department properly deny Claimant's application for State Disability Assistance (SDA) and propose to close Claimant's case for the Food Assistance Program (FAP)?

**FINDINGS OF FACT**

The Administrative Law Judge, based upon the competent, material, and substantial evidence on the whole record, including testimony of witnesses, finds as material fact:

1. Claimant  applied for  was receiving: FIP FAP MA SDA CDC.
2. Claimant  applied for  was receiving: FIP FAP MA SDA CDC.
3. Claimant  was  was not provided with a Verification Checklist (DHS-3503).
4. Claimant was required to submit requested verification by August 29, 2011.

5. Claimant was unable to submit the verification by August 29, 2011, so she attempted to telephone her Department worker on August 29, 2011 to make additional arrangements.
6. The Department worker did not return Claimant's telephone call.
7. On August 31, 2011, the Department
  - denied Claimant's application
  - closed Claimant's case
  - reduced Claimant's benefitsfor failure to submit verification in a timely manner.
8. On August 31, 2011, the Department sent notice of the
  - denial of Claimant's application.
  - closure of Claimant's case.
  - reduction of Claimant's benefits.
9. On September 9, 2011, Claimant filed a hearing request, protesting the
  - denial.  closure.  reduction.
10. Claimant also requested a hearing regarding her Food Assistance Program (FAP) case, but at the hearing, the Department agreed to re-determine Claimant's FAP eligibility without interruption of Claimant's FAP benefits.
11. As a result of the agreement, Claimant stated that she no longer requested a hearing on FAP.

### **CONCLUSIONS OF LAW**

Department policies are found in the Bridges Administrative Manual (BAM), the Bridges Eligibility Manual (BEM) and the Reference Tables Manual (RFT).

#### **FAP**

The Food Assistance Program (FAP) [formerly known as the Food Stamp (FS) program] is established by the Food Stamp Act of 1977, as amended, and is implemented by the federal regulations contained in Title 7 of the Code of Federal Regulations (CFR). The Department (formerly known as the Family Independence Agency) administers FAP pursuant to MCL 400.10, *et seq.*, and 1999 AC, Rule 400.3001 through Rule 400.3015.

The law provides that disposition may be made of a contested case by stipulation or agreed settlement. MCL 24.278(2).

In the present case, Claimant requested a hearing to dispute the Department's action. Soon after commencement of the hearing, the parties testified that they had reached a settlement concerning the disputed action. Consequently, the Department agreed to do

the following: re-determine Claimant's FAP eligibility without an interruption of Claimant's FAP benefits.

As a result of this settlement, Claimant no longer wished to proceed with the hearing. As such, it is unnecessary for this Administrative Law Judge to render a decision regarding the facts and issues in this case with respect to FAP.

**SDA**

The State Disability Assistance (SDA) program which provides financial assistance for disabled persons is established by 2004 PA 344. The Department (formerly known as the Family Independence Agency) administers the SDA program pursuant to MCL 400.10, *et seq.*, and 2000 AACS, Rule 400.3151 through Rule 400.3180.

Clients must cooperate with the local DHS office in obtaining verification for determining initial and ongoing eligibility. BAM 130. The questionable information might be from the client or a third party. *Id.* The Department can use documents, collateral contacts or home calls to verify information. *Id.* The client should be allowed 10 calendar days to provide the verification. If the client cannot provide the verification despite a reasonable effort, the time limit to provide the information should be extended at least once. BAM 130. If the client refuses to provide the information or has not made a reasonable effort within the specified time period, then policy directs that a negative action be issued. BAM 130.

In the present case, Claimant testified credibly that although she did not know of receiving the verification checklist due to her daughter misplacing the mail, as soon as she did receive the checklist from her daughter, she attempted to contact her Department worker by telephone to ask for assistance. Claimant left at least one telephone message for her Department worker on the date the proofs were due, but the Department worker did not return her telephone call. I find that Claimant made a reasonable effort to cooperate within the specified time period, and therefore the Department was not correct in its decision to deny Claimant's SDA application.

Based upon the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, the Administrative Law Judge concludes that the Department

properly  improperly

- closed Claimant's case.
- denied Claimant's application.
- reduced Claimant's benefits.

**DECISION AND ORDER**

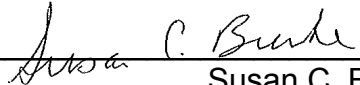
The Administrative Law Judge, based upon the above Findings of Fact and Conclusions of Law, and for the reasons stated on the record, finds that the Department

did act properly.  did not act properly with respect to SDA. It is further found that the Department and Claimant have reached an agreement as to FAP.

Accordingly, the Department's decision is  AFFIRMED  REVERSED in part for the reasons stated on the record.

THE DEPARTMENT IS ORDERED TO DO THE FOLLOWING WITHIN 10 DAYS OF THE DATE OF MAILING OF THIS DECISION AND ORDER:

1. Initiate re-determination of Claimant's FAP case without interruption of FAP benefits, if Claimant is otherwise eligible for FAP.
2. Initiate reinstatement and reprocessing of Claimant's SDA application of August 12, 2011.
3. Initiate issuance of SDA supplements, August 12, 2011 and ongoing, if Claimant is found to be eligible for SDA.

  
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Susan C. Burke  
Administrative Law Judge  
for Maura Corrigan, Director  
Department of Human Services

Date Signed: 10/26/11

Date Mailed: 10/26/11

**NOTICE:** Michigan Administrative Hearing System (MAHS) may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the receipt date of this Decision and Order. MAHS will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 90 days of the filing of the original request. (60 days for FAP cases)

The Claimant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt date of the rehearing decision.

Claimant may request a rehearing or reconsideration for the following reasons:

- A rehearing **MAY** be granted if there is newly discovered evidence that could affect the outcome of the original hearing decision.
- A reconsideration **MAY** be granted for any of the following reasons:
  - misapplication of manual policy or law in the hearing decision,
  - typographical errors, mathematical error, or other obvious errors in the hearing decision that effect the substantial rights of the claimant:
  - the failure of the ALJ to address other relevant issues in the hearing decision.

2011-54700/SCB

Request must be submitted through the local DHS office or directly to MAHS by mail at  
Michigan Administrative hearings  
Re consideration/Rehearing Request  
P. O. Box 30639  
Lansing, Michigan 48909-07322

SCB/sm

cc:

