

STATE OF MICHIGAN  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF:

[REDACTED]  
[REDACTED]  
[REDACTED]

Reg. No: 201141590  
Issue No: 3008  
Case No: [REDACTED]  
Hearing Date:  
August 2, 2011  
Ingham County DHS

**ADMINISTRATIVE LAW JUDGE:** Kevin Scully

**HEARING DECISION**

This matter is before the undersigned Administrative Law Judge by authority of MCL 400.9 and MCL 400.37. Claimant's request for a hearing was received on June 27, 2011. After due notice, a telephone hearing was held on Tuesday, August 2, 2011.

**ISSUE**

Whether the Department of Human Services (Department) properly determined the Claimant's Food Assistance Program (FAP) eligibility?

**FINDINGS OF FACT**

The Administrative Law Judge, based upon the competent, material and substantial evidence on the whole record, finds as material fact:

1. The Claimant was an ongoing Food Assistance Program (FAP) recipient until April 30, 2011.
2. On March 1, 2011, the Department sent the Claimant a Semi-Annual Contact Report with a due date of April 1, 2011.
3. On April 10, 2011, the Department sent the Claimant a Notice of Potential Food Assistance (FAP) Closure form with a due date of April 30, 2011.
4. The Department closed the Claimant's Food Assistance Program (FAP) case on April 30, 2011, for failure to provide information necessary to determine her eligibility to receive benefits.
5. The Department received the Claimant's request for a hearing on June 27, 2011, protesting the closure of her Food Assistance Program (FAP) benefits.

## **CONCLUSIONS OF LAW**

The Food Assistance Program (FAP) (formerly known as the Food Stamp program, is established by the Food Stamp Act of 1977, as amended, and is implemented by the federal regulations contained in Title 7 of the Code of Federal Regulations (CFR). The Department of Human Services (DHS or Department), administers the FAP program pursuant to MCL 400.10, et seq., and MAC R 400.3001-3015. Department policies are found in the Bridges Administrative Manual (BAM), the Bridges Eligibility Manual (BEM), Reference Table Manual (RFT), and the Bridges Reference Manual (BRM).

Clients must cooperate with the local office in determining initial and ongoing eligibility. This includes the completion of necessary forms. BAM 105. Verification means documentation or other evidence to establish the accuracy of the client's verbal or written statements. BAM 130. Verification is usually required at application/redetermination and for a reported change affecting eligibility or benefit level when it is required by policy, required as a local office option, or information regarding an eligibility factor is unclear, inconsistent, incomplete, or contradictory. BAM 130. The Department uses documents, collateral contacts, or home calls to verify information. BAM 130. A collateral contact is a direct contact with a person, organization, or agency to verify information from the client. BAM 130. When documentation is not available, or clarification is needed, collateral contact may be necessary. BAM 130.

The Claimant was an ongoing Food Assistance Program (FAP) recipient until April 30, 2011. On March 1, 2011, the Department sent the Claimant a Semi-Annual Contact Report with a due date of April 1, 2011. On April 10, 2011, the Department sent the Claimant a Notice of Potential Food Assistance (FAP) Closure form with a due date of April 30, 2011. On April 30, 2011, the Department had not received the Claimant's Semi-Annual Contact Report, and the Claimant had not requested an extension to the due date. The Department then closed the Claimant's Food Assistance Program (FAP) case for failure to provide information necessary to determine her eligibility to receive benefits.

The Claimant argued that she had turned in her Semi-Annual Contact Report before the due date had expired. The Claimant testified that she submitted her documentation by mail.

Based on the evidence and testimony available during the hearing, the Department has established that it properly closed the Claimant's Food Assistance Program (FAP) benefits for failure to provide information necessary to determine her eligibility to receive benefits. The Claimant did not present any evidence supporting her claim that she submitted her necessary forms and documents before the due date. Even if she had submitted her semi-annual contact report by mail, the Claimant should have been on notice that something was wrong when she received the Notice of Potential Food Assistance (FAP) Closure form.

**DECISION AND ORDER**

The Administrative Law Judge, based upon the above findings of fact and conclusions of law, decides that the Department acted in accordance with policy in determining the Claimant's Food Assistance Program (FAP) eligibility.

The Department's Food Assistance Program (FAP) eligibility determination is AFFIRMED. It is SO ORDERED.



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Kevin Scully  
Administrative Law Judge  
for Maura D. Corrigan, Director  
Department of Human Services

Date Signed: August 3, 2011

Date Mailed: August 4, 2011

**NOTICE:** Administrative Hearings may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. Administrative Hearings will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 60 days of the filing of the original request.

The Claimant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt date of the rehearing decision.

KS/tg

cc:

