

STATE OF MICHIGAN  
STATE OFFICE OF ADMINISTRATIVE HEARINGS AND RULES  
ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF: Reg.

[REDACTED]

No: 2011-11423  
Issue No: 3008  
Case No: [REDACTED]  
Load No: [REDACTED]  
Hearing Date:  
February 16, 2011  
St. Clair County DHS

ADMINISTRATIVE LAW JUDGE: **Suzanne D. Sonneborn**

**HEARING DECISION**

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and MCL 400.37 upon claimant's request for a hearing. After due notice, a telephone hearing was held on February 16, 2011. The claimant, [REDACTED] appeared and provided testimony.

**ISSUE**

Did the department properly terminate the claimant's Food Assistance Program (FAP) benefits for failure to return the required verifications?

**FINDINGS OF FACT**

The Administrative Law Judge, based upon the competent, material and substantial evidence on the whole record, finds as material fact:

1. [REDACTED] was a recipient of FAP benefits. (Department Exhibit 2)
2. On October 27, 2010, the department sent [REDACTED] a Verification Checklist (DHS-3503) requiring [REDACTED] to submit proof of loss of employment, home rent, wages, salaries, tips, and commissions. These items were due to the department on November 8, 2010. (Department Exhibit 3-4)
3. [REDACTED] received the Verification Checklist but failed to provide the department with the requested information.

4. On November 12, 2010, the department notified [REDACTED] that his FAP benefits were being terminated due to his failure to provide the required verifications. (Department Exhibit 2)
5. On November 18, 2010, [REDACTED] requested a hearing contesting the department's termination of his FAP benefits. (Department Exhibit 1)

### **CONCLUSIONS OF LAW**

The regulations governing the hearing and appeal process for applicants and recipients of public assistance in Michigan are found in the Michigan Administrative Code, MAC R 400.901-400.951. An opportunity for a hearing shall be granted to an applicant who requests a hearing because his claim for assistance is denied. MAC R 400.903(1).

Clients have the right to contest a department decision affecting eligibility for benefit levels whenever it is believed that the decision is incorrect. BAM 600. The department will provide an administrative hearing to review the decision and determine the appropriateness. BAM 600.

The Food Assistance Program (FAP) was established pursuant to the Food Stamp Act of 1977, as amended, and is implemented by the federal regulations contained in Title 7 of the Code of Federal Regulations (CFR). The Department of Human Services (DHS or department) administers the FAP program pursuant to MCL 400.10, *et seq.*, and MAC R 400.30001-3015. Department policies are found in the Bridges Administrative Manual (BAM), the Bridges Eligibility Manual (BEM) and the Program Reference Manual (PRM).

Department policy indicates that clients must cooperate with the local office in determining initial and ongoing eligibility with all programs. BAM 105. This includes completion of the necessary forms. Clients who are able to but refuse to provide necessary information or take a required action are subject to penalties. BAM 105. Clients must take actions within their ability to obtain verifications. BAM 130; BEM 702. Likewise, DHS local office staff must assist clients who ask for help in completing forms. BAM 130; BEM 702; BAM 105. Verification is usually required upon application or redetermination and for a reported change affecting eligibility or benefit level. BAM 130. The department must allow a client 10 calendar days (or other time limit specified in policy) to provide the requested verification. BAM 130. If the client is unable to provide the verification despite a reasonable effort, the department must extend the time limit at least once. BAM 130. Should the client indicate a refusal to provide a verification or, conversely, if the time period given has elapsed and the client has not made a reasonable effort to provide it, the department may send the client a negative action notice. BAM 130.

In the instant case, [REDACTED] is disputing the department's termination of his FAP benefits for failure to provide the requested verifications. [REDACTED] admits however that he received the Verification Checklist (DHS-3503) but nonetheless failed to make a

reasonable effort to submit any of the requested information to the department within the required time limits or, indeed, at all.

**DECISION AND ORDER**

The Administrative Law Judge, based upon the above findings of fact and conclusions of law, decides that the department properly terminated the claimant's Food Assistance Program (FAP) benefits for failure to return the required verifications.

Accordingly, the department's determination is UPHeld. SO ORDERED.

Suzanne /s/

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D. Sonneborn  
Administrative Law Judge  
for Maura Corrigan, Director  
Department of Human Services

Date Signed: February 17, 2011

Date Mailed: February 17, 2011

**NOTICE:** Administrative Hearings may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. Administrative Hearings will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 90 days of the filing of the original request.

The Claimant may appeal the Decision and Order to Circuit Court within 30 days of the mailing of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt date of the rehearing decision.

SS/alc

cc:

