

STATE OF MICHIGAN  
STATE OFFICE OF ADMINISTRATIVE HEARINGS AND RULES

ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF:

[REDACTED]

Claimant,

Reg No: 2009-31891

Issue No: 3008

Case No: [REDACTED] 3

Load No: [REDACTED]

Hearing Date:

August 25, 2009

Kalamazoo County DHS

ADMINISTRATIVE LAW JUDGE: Steven M. Brown

HEARING DECISION

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and MCL 400.37 upon Claimant's request for a hearing. After due notice, a telephone hearing was conducted from [REDACTED] on August 25, 2009.

ISSUE

Whether the Department properly terminated Claimant's Food Assistance Program (FAP) case based upon her failure to provide requested verification(s)?

FINDINGS OF FACT

The Administrative Law Judge, based upon the competent, material, and substantial evidence on the whole record, finds as material fact:

- (1) Claimant was a FAP recipient.
- (2) On June 10, 2009, the Department mailed Claimant a Verification Checklist, DHS-3503, and Verification of Employment, DHS-38, with a due date of June 22, 2009. (Exhibits 4-6)

(3) Claimant requested an extension which the Department granted with a new due date of July 8, 2009. (Exhibit 4)

(4) On July 7, 2009, the Department received the Verification of Employment, but it had been filled out and signed by Claimant instead of her employer because she did not understand that it needed to be filled out by her employer. (Exhibits 7-8)

(5) On July 20, 2009, the Department mailed Claimant a Notice of Case Action informing her that her FAP benefits were cancelled effective August 1, 2009 for failure to provide requested verification(s). (Exhibits 10-13)

(6) On July 29, 2009, the Department received Claimant's hearing request protesting the cancellation of her FAP benefits. Claimant's benefits were reinstated, but at a reduced amount due to an alleged noncompliance with the Office of Child Support. No Notice of Case Action was sent out by the Department in this regard.

#### CONCLUSIONS OF LAW

The Food Assistance Program (FAP) (formerly known as the Food Stamp (FS) program, is established by the Food Stamp Act of 1977, as amended, and is implemented by the federal regulations contained in Title 7 of the Code of Federal Regulations (CFR). The Department of Human Services (DHS or department), administers the FAP program pursuant to MCL 400.10, *et seq.*, and MAC R 400.3001-3015. Departmental policies are found in the Bridges Administrative Manual (BAM), the Bridges Eligibility Manual (BEM), and the Bridges Reference Manual (BRM).

Clients must cooperate with the local office in determining initial and ongoing eligibility. This includes the completion of necessary forms. BAM 105, p. 5 Verification

means documentation or other evidence to establish the accuracy of the client's verbal or written statements. BAM 130, p.1 Verification is usually required at application/redetermination and for a reported change affecting eligibility or benefit level when it is required by policy, required as local office option or information regarding an eligibility factor is unclear, inconsistent, incomplete or contradictory. BAM 130, p.1 The Department uses documents, collateral contacts or home calls to verify information. BAM 130, p.1 A collateral contact is a direct contact with a person, organization or agency to verify information from the client. BAM 130, p. 2 When documentation is not available, or clarification is needed, collateral contact may be necessary. BAM 130, p. 2

Clients are allowed 10 calendar days (or other time limit specified in policy) to provide the verifications requested by the Department. BAM 130, p. 4 If the client cannot provide the verification despite a reasonable effort, the time limit should be extended no more than once. BAM 130, p. 4 A negative action notice should be sent when the client indicates a refusal to provide the verification or the time period provided has lapsed and the client has not made a reasonable effort to provide it. BAM 130, p.4

In the instant case, Claimant returned the requested information timely, but it was information requested from her employer. Claimant may have misunderstood this, but the form clearly states in every section of the document that the information is to be provided by the employer. With that said, I find that the Department established that it acted in accordance with policy in terminating Claimant's FAP case based on her failure to provide requested verifications.

DECISION AND ORDER

The Administrative Law Judge, based upon the above findings of fact and conclusions of law, finds that the Department acted in accordance with policy in terminating Claimant's FAP case based on her failure to provide requested verification(s).

Accordingly, the Department's FAP eligibility determination is AFFIRMED, it is SO ORDERED. The Department shall, however, issue a Notice of Case Action in regard to Claimant's alleged noncompliance with the Office of Child Support so that Claimant can request a hearing if she would like to contest this allegation.

/s/  
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Steven M. Brown  
Administrative Law Judge  
for Ismael Ahmed, Director  
Department of Human Services

Date Signed: August 31, 2009

Date Mailed: September 2, 2009

**NOTICE:** Administrative Hearings may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. Administrative Hearings will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 60 days of the filing of the original request.

The Claimant may appeal the Decision and Order to Circuit Court within 30 days of the receipt of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt date of the rehearing decision.

2009-31891/smb

SMB/db

cc:

