

**STATE OF MICHIGAN**  
**STATE OFFICE OF ADMINISTRATIVE HEARINGS AND RULES**  
**FOR THE DEPARTMENT OF COMMUNITY HEALTH**  
P.O. Box 30763, Lansing, MI 48909  
(877) 833-0870; Fax: (517) 334-9505

IN THE MATTER OF:

\_\_\_\_\_,  
Appellant  
\_\_\_\_\_ /

Docket No. 2009-19282 HHS  
Case No. \_\_\_\_\_  
Load No. \_\_\_\_\_

**DECISION AND ORDER**

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9 and 42 CFR 431.200 *et seq.*, following the Appellant's request for a hearing.

After due notice, a hearing was held on \_\_\_\_\_. \_\_\_\_\_ (Appellant) appeared and testified on her own behalf. Also appearing as a witness for the Appellant was her son, \_\_\_\_\_.

\_\_\_\_\_, represented the Department of Community Health (Department). Also appearing as witnesses for the Department were \_\_\_\_\_, and \_\_\_\_\_ Department of Human Services (DHS).

**ISSUE**

Did the Department properly reduce the Appellant's Adult Home Help Services award?

**FINDINGS OF FACT**

Based upon the competent, material and substantial evidence presented, I find, as material fact:

1. Appellant is a Medicaid beneficiary with physician-verified medical diagnoses of chronic obstructive pulmonary disease, pulmonary fibrosis, hypertension, emphysema, osteoarthritis, and severe vertigo. She also has a history of double mastectomy related to breast cancer in \_\_\_\_\_ and bronchitis. (*Exhibit 1; p. 13*)
2. On \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ County DHS, issued the Appellant an Advance Negative Action Notice informing her that Home Help Service hours were being reduced in the areas of laundry, meal preparation and shopping/errands. In addition, dressing, medication and transferring were eliminated.

3. During the ██████████, re-assessment, the DHS worker was greeted at the door by the Appellant, who was fully dressed upon her arrival. Because the Appellant told the DHS worker that her chore provider had not yet been at her home on that day, the DHS worker assumed that the Appellant had dressed herself. Thus, she eliminated dressing from the chore grant.
4. During the ██████████, re-assessment, the Appellant informed the DHS worker she is capable of rising from the seated to a standing position and moving around her home independently a majority of the time, but occasionally needed minimal assistance. Thus, transferring was eliminated from the chore grant.
5. During the ██████████ re-assessment, the Appellant informed the DHS worker she is capable of folding her own laundry and that her chore provider (daughter) assists her with this task on average of once per week. Thus, the DHS worker reduced the task of laundry.
6. During the ██████████, re-assessment, the DHS worker learned that the chore provider only arrives at the Appellant's in the evenings to prepare the evening meal. The Appellant informed the DHS worker that she does not use the stove but can prepare simple meals independently, such as sandwiches. Thus, meal preparation was reduced.
7. The Appellant further told the DHS worker that she occasionally drives, and is able to assist her chore provider with shopping and errands. Thus, the DHS worker reduced shopping and errands. The DHS worker also learned that the Appellant is capable of grooming herself with only minimal assistance, and that she is also capable of performing some tasks associated with housework.
8. The DHS worker reduced the rank of housework, shopping and errands, from a 5 to a 4 because the Appellant is not totally dependent upon others for completion of these tasks; she reduced the frequency with regard to the task of grooming, because the Appellant is capable of performing this task with only minimal assistance.
9. On ██████████, the Appellant filed her request for hearing with the State Office of Administrative Hearings and Rules for the Department of Community Health.

### **CONCLUSIONS OF LAW**

The Medical Assistance Program is established pursuant to Title XIX of the Social Security Act and is implemented by Title 42 of the Code of Federal Regulations (CFR). It is administered in accordance with state statute, the Administrative Code, and the State Plan under Title XIX of the Social Security Act Medical Assistance Program.

Home Help Services (HHS) are provided to enable functionally limited individuals to live independently and receive care in the least restrictive, preferred settings. These activities must be certified by a physician and may be provided by individuals or by private or public agencies.

**COMPREHENSIVE ASSESSMENT** The Adult Services Comprehensive Assessment (DHS-324) is the primary tool for determining need for services. The comprehensive assessment will be completed on all open cases, whether a home help payment will be made or not. ASCAP, the automated workload management system provides the format for the comprehensive assessment and all information will be entered on the computer program.

Requirements for the comprehensive assessment include, but are not limited to:

- A comprehensive assessment will be completed on all new cases.
- A face-to-face contact is required with the client in his/her place of residence.
- An interview must be conducted with the caregiver, if applicable.
- Observe a copy of the client's social security card.
- Observe a picture I.D. of the caregiver, if applicable.
- The assessment must be updated as often as necessary, but minimally at the six month review and annual re-determination.
- A release of information must be obtained when requesting documentation from confidential sources and/or sharing information from the department record.
- Follow specialized rules of confidentiality when ILS cases have companion APS cases.

### **Functional Assessment**

The **Functional Assessment** module of the **ASCAP** comprehensive assessment is the basis for service planning and for the HHS payment. Conduct a functional assessment to determine the client's ability to perform the following activities:

#### Activities of Daily Living (ADL)

- Eating.
- Toileting.
- Bathing.
- Grooming.
- Dressing.
- Transferring.
- Mobility.

#### Instrumental Activities of Daily Living (IADL)

- Taking Medication
- Meal preparation and cleanup.
- Shopping.
- Laundry.
- Light housework.

Functional Scale ADL's and IADL's are assessed according to the following five point scale:

1. Independent: Performs the activity safely with no human assistance.

2. Verbal assistance: Performs the activity with verbal assistance such as reminding, guiding or encouraging.

3. Some human assistance: Performs the activity with some direct physical assistance and/or assistive technology.

4. Much human assistance: Performs the activity with a great deal of human assistance and/or assistive technology.

5. Dependent: Does not perform the activity even with human assistance and/or assistive technology.

**Note:** HHS payments may only be authorized for needs assessed at the 3 level or greater.

**Time and Task** The worker will allocate time for each task assessed a rank of 3 or higher, based on interviews with the client and provider, observation of the client's abilities and use of the reasonable time schedule (RTS) as a guide. The RTS can be found in **ASCAP** under the **Payment** module, Time and Task screen. When hours exceed the RTS rationale must be provided.

#### IADL Maximum Allowable Hours

There are monthly maximum hour limits on all IADLs except medication.

The limits are as follows:

- Five hours/month for shopping.
- Six hours/month for light housework.
- Seven hours/month for laundry.
- 25 hours/month for meal preparation.

These are **maximums**; as always, if the client needs fewer hours, that is what must be authorized. Hours should continue to be prorated in shared living arrangements. If there is a need for expanded hours, a request should be submitted to:

MDCH  
Attn: Long Term Care, Systems Development Section  
Capitol Commons, 6th Floor, Lansing, MI 48909

#### **Necessity For Service**

The adult services worker is responsible for determining the necessity and level of need for HHS based on:

- Client choice.
- A complete comprehensive assessment and determination of the client's need for personal care services.
- Verification of the client's medical need by a Medicaid enrolled medical professional. The client is responsible for obtaining the medical certification of need. The Medicaid provider identification number must be entered on the form by the medical provider.

The Medical Needs form must be signed and dated by one of the following medical professionals:

- Physician.
- Nurse practitioner.
- Occupational therapist.
- Physical therapist.

**Exception:** DCH will accept a DHS-54A completed by a VA physician or the VA medical form in lieu of the medical needs form.

The medical professional certifies that the client's need for service is related to an existing medical condition. The medical professional does not prescribe or authorize personal care services. If the medical needs form has not been returned, the adult services worker should follow-up with the client and/or medical professional. If the case is closed and reopened within 90 days with no changes in the client's condition, a new DHS-54A is not necessary.

Do **not** authorize HHS prior to the date of the medical professional signature on the DHS-54A.

**STATE OF MICHIGAN**  
**ADULT SERVICES MANUAL (ASM) 363; PAGES 3 through 9 of 24**  
**INDEPENDENT LIVING SERVICES PROGRAM PROCEDURES**  
**DEPARTMENT OF HUMAN SERVICES**  
**ASB 2008-002**  
**9-1-2008**

A Medicaid beneficiary bears the burden of proving he or she was denied a medically necessary and appropriate service. See, e.g., *J.K By and Through R.K. v Dillenberg*, 836 F Supp 694, 700 (Ariz, 1993). Whether the Appellant satisfied that burden here must be determined in accord with the preponderance of the evidence standard. See, e.g., *Aquilina v General Motors Corp*, 403 Mich 206, 210; 267 NW2d 923 (1978).

[REDACTED]  
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The Michigan Supreme Court defines proof, by a preponderance of the evidence, as requiring that the fact finder believe that the evidence supporting the existence of the contested fact outweighs the evidence supporting its nonexistence. See, e.g., *Martucci v Detroit Police Comm'r*, 322 Mich 270, 274; 33 NW2d 789 (1948).

Regarding an appeal filed with the State Office of Administrative Hearing and Rules for the Department of Community Health, the Administrative Law Judge is given ultimate discretion to determine the weight and credibility of the evidence presented. *Wiley v Henry Ford Cottage Hosp*, 257 Mich App 488, 491; 668 NW2d 402 (2003); *Zeeland Farm Services, Inc v JBL Enterprises, Inc*, 219 Mich App 190, 195; 555 NW2d 733 (1996) (the fact finder is provided with the unique opportunity to observe or listen to witnesses; and, it is the fact finder's responsibility to determine the credibility and weight of the testimony and other evidence provided).

It is the province of the Administrative Law Judge to adjudge the credibility and weight to be afforded the evidence presented. *Maloy v. Stuttgart Memorial Hosp.*, 316 Ark. 447, 872 S.W.2d 401 (1994).

The Appellant testified that her chore provider cannot always assist her which is why she performs certain tasks independently. She asserts she cannot do everything herself due to her medical conditions, but otherwise failed to provide specific detail on why the DHS worker's observations or under-oath representation were either false, misleading or outright inaccurate. The Appellant also acknowledges she is able to move around independently, can dress herself, and can take her own medication.

### **DECISION AND ORDER**

Based on the above findings of fact and conclusions of law, I decide that, based on the [REDACTED], re-assessment, the Department has properly reduced the Appellant's Home Help Service award.

**IT IS THEREFORE ORDERED** that:

The Department's decision is AFFIRMED.

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Stephen B. Goldstein  
Administrative Law Judge  
for Janet Olszewski, Director  
Michigan Department of Community Health

cc:

[REDACTED]

[REDACTED]  
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Date Mailed: 6/15/2009

**\*\*\* NOTICE \*\*\***

The State Office of Administrative Hearings and Rules for the Department of Community Health may order a rehearing on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. The State Office of Administrative Hearings and Rules for the Department of Community Health will not order a rehearing on the Department's motion where the final decision or rehearing cannot be implemented within 90 days of the filing of the original request. The Appellant may appeal the Decision and Order to Circuit Court within 60 days of the mailing date of the Decision and Order or, if a timely request for rehearing was made, within 60 days of the mailing date of the rehearing decision.