

STATE OF MICHIGAN  
STATE OFFICE OF ADMINISTRATIVE HEARINGS AND RULES

ADMINISTRATIVE HEARINGS FOR THE  
DEPARTMENT OF HUMAN SERVICES

IN THE MATTER OF: [REDACTED]

Claimant

Reg. No: 2008-16064

Issue No: 1005

Case No. [REDACTED]

Load No: [REDACTED]

Hearing Date:

April 6, 2009

Macomb County DHS

ADMINISTRATIVE LAW JUDGE: Tyra L. Wright

HEARING DECISION

This matter is before the undersigned Administrative Law Judge pursuant to MCL 400.9; and MCL 400.37 upon Claimant's request for a hearing. After due notice, a hearing was held on April 6, 2009. The Claimant personally appeared and testified. A family independence manager represented the Department.

ISSUE

Did the Department properly deny Claimant's application for Family Independence Program (FIP) benefits on the grounds that her husband failed to complete the Family Automated Screening Tool (FAST)?

FINDINGS OF FACT

The Administrative Law Judge, based upon the competent, material and substantial evidence on the whole record, finds as material fact:

- (1) Claimant applied for FIP benefits on January 9, 2009.
- (2) On January 13, 2009, the Department sent Claimant a letter notifying her that she was required to complete a FAST. The letter did not state that Claimant's husband was required to complete a separate FAST.

- (3) On January 20, 2009, Claimant completed the FAST for her household. (Exhibit A).
- (4) Shortly thereafter, Claimant and her husband attended a Work First/JET orientation. A Work First/JET worker told Claimant and her husband at the orientation that only one FAST was required per household.
- (5) Claimant heard nothing more about the FAST requirement until she learned that her application had been denied effective, February 13, 2009, on the grounds that her husband had not completed a FAST. (Exhibit B).
- (6) Department received Claimant's hearing request on February 27, 2009. (Exhibit C).

#### CONCLUSIONS OF LAW

The Family Independence Program (FIP) was established pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Public Law 104-193, 8 USC 601, et seq. The Department of Human Services (formerly known as the Family Independence Agency) administers the FIP program pursuant to MCL 400.10, et seq., and MAC R 400.3101-3131. The FIP program replaced the Aid to Dependent Children (ADC) program effective October 1, 1996. Department policies are found in the Program Administrative Manual (PAM), the Program Eligibility Manual (PEM) and the Program Reference Manual (PRM).

#### **DEPARTMENTAL PHILOSOPHY**

The Family Independence Program (FIP) and Refugee Assistance Program Cash (RAPC) are temporary cash assistance programs to support a family's movement to self-sufficiency. The Family Self-Sufficiency Plan (FSSP) was created to allow DHS and other DHS client service providers

to share information about our mutual clients for optimal case management. The department's goal of assisting families to achieve self-sufficiency whenever possible can only be achieved if barriers are properly identified and overcome.

Use the Family Automated Screening Tool (FAST) and the FSSP described below to serve the cash assistance recipients and Prevention Services for Families (PSF) program participants.

### **DEPARTMENTAL POLICY**

Federal and state laws require each family receiving FIP or RAP to develop a plan and participate in activities that will strengthen the family and/or help them reach self sufficiency. Initial users of the FSSP include DHS and JET/MWA workers.

**Michigan's success in meeting federal work participation requirements is measured by the client's actual hours of participation in work related activities as entered on the FSSP.**

The Family Automated Screening Tool (FAST) is a Web-based initial screening to identify the strengths and needs of FIP/RAP families. Completing a FAST is the FIP/RAP client's first required work related activity and establishes a foundation for the development of a successful FSSP.

All Work Eligible Individuals (WEIs) and non WEI's as defined below are required to complete the FAST within 30 days and participate in the development of the FSSP within 90 days of the FAST/FSSP notice.

Compliance with the FSSP is a required activity for all WEIs. These requirements apply to FIP and RAP clients who are referred to JET as well as those who are deferred. Non-compliance with the FSSP without good cause will result in penalties outlined in PEM 233A, 233B and 233C.

### **WHEN TO COMPLETE**

Explain the purpose of the FAST and FSSP at the initial interview and determine whether the client needs a paper copy of the FAST or additional help to complete the FAST. A FAST/FSSP notice, DHS-1535 or 1536 is automatically sent to applicants the night of the FIP and RAP Initial Interview done in ASSIST. All clients listed on the notice are required to complete the FAST within 30 days and the FSSP within 90 days of the notice. The DHS-1535 is for deferred WEIs and the DHS-1536 is for referred WEIs. (PEM 228, p. 1).

### **CLIENT OR AUTHORIZED REPRESENTATIVE RESPONSIBILITIES**

#### **Responsibility to Cooperate All Programs**

Clients must cooperate with the local office in determining initial and ongoing eligibility. This includes completion of necessary forms. (PAM 105, p. 5)



**NOTICE:** Administrative Hearings may order a rehearing or reconsideration on either its own motion or at the request of a party within 30 days of the mailing date of this Decision and Order. Administrative Hearings will not order a rehearing or reconsideration on the Department's motion where the final decision cannot be implemented within 90 days of the filing of the original request.

The Claimant may appeal the Decision and Order to Circuit Court within 30 days of the mailing of the Decision and Order or, if a timely request for rehearing was made, within 30 days of the receipt date of the rehearing decision.

TW/dj

cc:

